Judicial Information System Committee Meeting January 21, 2011

DECISION POINT – IT Governance Recommendations - JISC Decision Schedule

MOTIONS:

- I move to adopt the AOC recommendations for scheduling of JISC decisions on IT governance requests, as described in the attached documents: "Policy Recommendations on IT Governance Requests for JISC Decision" and "Recommendations for JISC Scheduling of IT Governance Decisions."

I. FACTS

The JISC adopted the Final IT Governance Framework and a formal JIS IT Governance Policy in 2010 to provide a consistent and structured process for making effective IT investment decisions. The JIS IT Governance process went into effect in July, 2010.

The JISC has approval authority for IT investments over the thresholds set in the Delegation Matrix incorporated into JIS IT Governance Policy 1000 – P1. Approval authority for requests under those thresholds is delegated to the Administrator for the Courts or the Chief Information Officer (CIO). There are several IT governance requests currently awaiting a decision from the JISC.

II. DISCUSSION

The JISC does not have a set policy that sets aside a portion of resources for the smaller, delegated projects. If available resources are not allocated between larger JISC projects and smaller delegated projects, there is a risk of either category of project using up all of the available resources in a given year.

The JISC also does not have a set policy for scheduling its review of IT governance requests. Because requests over a certain size require a budget request to the Legislature, the JISC may wish to review large requests annually in concert with the legislative budget cycle. Smaller requests could be reviewed more frequently. Setting different decision schedules can allow for optimization of AOC resources for completing projects.

The JISC has not set a policy for when requests will no longer be prioritized. If requests are allowed to be re-prioritized once projects are underway, there is a risk of inefficient use of AOC resources and potential contract implications.

III. PROPOSAL

If the JISC sets clear policies in these areas, it will promote balance in the use of available resources, stability in the work flow for projects underway, and consistency in the approval process for all participants in the governance process.

IV. OUTCOME IF NOT PASSED –

If the JISC does not adopt a clear policy on this issue, AOC and the court user community will not have clear guidelines and the assurance of consistency in the JISC's decision making process.